

Governing Body (Public) Meeting

DATE: 28 Feb 2013

Title	Amendment to Standing Orders	
Recommended action for the Governing Body	That the Governing Body: Recommend Approval the deletion of section 3.1.9 of the Standing Orders	
Executive Summary	<p>It has been noted that section 3.1.9 has been repeated elsewhere within the document (in Section 3.9). It is therefore, requested to approve and agree deleting section 3.1.9 of the attached standing orders. Extracts from these sections are attached.</p> <p>The PCAG has retained the authority to amend the standing orders and therefore the Governing Body can only make a recommendation to the membership.</p> <p>Changes of this nature will also require National Commissioning Board approval</p>	
Which objective does this paper support?	Patients: Improve the health and wellbeing of people in Bexley in partnership with our key stakeholders	
	People: Empower our staff to make BCCG the most successful CCG in (south) London	
	Pounds: Delivering on all of our statutory duties and become an effective, efficient and economical organisation	
	Process: Commission safe, sustainable and equitable services in line with the operating framework and which improves outcomes and patient experience	√
Organisational implications	Key Risks <small>(corporate and/or clinical)</small>	None
	Equality and Diversity	None
	Patient impact	None

	Financial	None
	Legal Issues	None
	NHS constitution	None
Consultation (Public, member or other)	In discussion with the Director of Governance and Quality and Chair of the Audit and Integrated Assurance Committee.	
Audit (Considered / Approved by Other Committees / Groups)		
Communications Plan	None	
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	Clinical Lead N/A	Executive Sponsor Simon Evans-Evans
Date	12 Feb 2013	

Extracts of section 3.1.9 and 3.9 from the approved Standing Orders

3.1.9 Emergency powers and urgent decisions – Section to be deleted

3.1.9.1 Where decisions need to be taken as a matter of urgency the Chair may make decisions on behalf of the CCG or any Committee of the CCG after taking advice and achieving agreement with two of:-

3.1.9.2 the Deputy Chair

3.1.9.3 the Chair of the Audit Committee

3.1.9.4 the Chair of the Remuneration Committee

3.1.9.5 a GP Member of the Governing Body

3.1.9.6 Such decisions to be reported to the next meeting of the Council of Members, the Governing Body and any relevant committee.

3.9 Emergency powers and urgent decisions – Section to be kept

3.9.1 It is recognised that there will be times when urgent decisions are required. The Chair has the discretion to define urgent decisions.

3.9.2 In an emergency, where a decision must be made by the governing body before its next meeting, the powers and duties of the governing body may be exercised by the Chair (Emergency Action).

3.9.3 or this purpose “emergency” means circumstances in which:-

3.9.4 the governing body will be unable to discharge its statutory functions or be exposed to a significant level of risk if urgent action is not taken; or urgent action must be taken to prevent loss, damage or significant disadvantage to the CCG.

3.9.5 To ensure transparency, any urgent decisions will be recorded and notified in the minutes of the next regular meeting of the CCG governing body.

3.9.6 If decisions have an immediate impact on the wider CCG and constituent members, the locality chairs will be informed at the earliest convenience, so information can be shared with localities.

3.9.7 The Chair and Accountable Officer have the authority to make an urgent decision without consultation with the localities or governing body. Where possible, the Accountable Officer will always discuss decisions with the Chair or Deputy Chair, and in their absence will notify a governing body GP lead.

- 3.9.8 If chair's action is required, the chair will consult with at least two other governing body representatives before confirming the action.
- 3.9.9 The Emergency Action functions of the Chair and Accountable Officer may be exercised by such other persons as the Chair and Accountable Officer may respectively nominate in writing.