

**GOVERNING BODY (PUBLIC) MEETING**

**Action Log 28 MARCH 2013**

**Actions not completed will need to be discussed at following meeting  
Please complete the Action Taken/Completed column prior to next  
Committee Meeting**

<b>AGENDA ITEM</b>	<b>ACTION AGREED</b>	<b>LEAD</b>	<b>ACTION TAKEN/COMPLETED</b>	<b>BY DATE</b>
<b>36/12</b>	<b>QUESTIONS FROM THE PUBLIC</b>			
	Minutes of 28 February to be amended to read "Declaration of Interest declared by Drs Stoate & Cotter detailed in the current meeting paper differed from those declared in 2012".	<b>CT</b>	Minutes amended and sent to Lucy Huitson for uploading to the website.	ASAP
<b>37/13</b>	<b>SAFEGUARDING UPDATE</b> Mary Stoneham to circulate the missing children report and arrange for this to be placed on the website.	<b>MS</b>	Actioned.	ASAP
<b>41/13</b>	<b>ANY OTHER BUSINESS</b> CCG to consider only front sheets of Governing Body papers to be photocopied for members of the public. The meeting in May to trial this approach.	<b>MS</b>	Actioned.	May meeting
<b>42/13</b>	<b>PUBLIC FORUM</b> NHS Bexley CCG would aim to get the agenda and papers for future Governing Body Meetings published a week before the meeting, or as a minimum at least 2 days prior to the meeting. Minutes would appear on the website as soon as published.	<b>CT</b>	Christine Taylor advised Mary Stoneham and Lucy Huitson	ASAP