


Governing Body (Public) Meeting

DATE: 30th May 2013

Title	Procurement of Nutritional Feeds & Supplements and Dietetics	
Recommended action for the Governing Body	<p>That the Governing Body:</p> <p>Approve the tendering of Nutritional Feeds & Supplements and Dietetics as laid out in the attached report *</p>	
Executive Summary	<p>Bexley CCG needs to procure the ongoing service provision for the following services:</p> <ol style="list-style-type: none"> 1. The supply of adult and paediatric enteral Feeds, 2. The supply and maintenance of feeding pumps / equipment and giving sets and 3. A homecare delivery service and 4. The Provision of Dietetic Services. <p>The feeding pumps / equipment is provided via a contract with Abbot Nutrition supply, the homecare delivery service is also provided via a contract with Abbot (the budget for these in 13/14 £85,000)</p> <p>The dietetic service is currently undertaken using a separate contract with Bromley Healthcare (the budget for these in 13/14 is £130,000).</p> <p>2 separate procurements will be undertaken:</p> <ol style="list-style-type: none"> 1) The supply of adult and paediatric enteral feeds, the supply and maintenance of feeding pumps / equipment and giving sets and a homecare delivery service 2) The provision of dietetic services <p>The CCG will use the EU Restricted procurement route (part B) for the tendering of these services.</p> <p>The indicative total value for the whole of the services for a 3 year period is £645,000.</p> <p>Please see attached Procurement Brief for further information.</p>	
Which objective does this paper support?	<p>Patients: Improve the health and wellbeing of people in Bexley in partnership with our key stakeholders</p>	√
	<p>People: Empower our staff to make BCCG the</p>	

	most successful CCG in (south) London	
	Pounds: Delivering on all of our statutory duties and become an effective, efficient and economical organisation	√
	Process: Commission safe, sustainable and equitable services in line with the operating framework and which improves outcomes and patient experience	√
Organisational implications	Key Risks (corporate and/or clinical)	
	Equality and Diversity	
	Patient impact	Tendering for continued dietetic service for Bexley patients
	Financial	Tendering for most cost effective service for Bexley patients
	Legal Issues	
	NHS constitution	
Consultation (Public, member or other)		
Audit (Considered / Approved by Other Committees / Groups)	A Procurement Brief was agreed by the Finance Working Group in January 2013.	
Communications Plan		
Author	Judith Hughes, Head of Procurement & Contracting	
	Clinical Lead Clare Fernee Head of Medicines Management	Executive Sponsor Sarah Valentine Director of Commissioning
Date	18 th April 2013	

 Bexley Clinical Commissioning Group	Procurement Brief – Nutrition Supply Services	Ref: Version 1.0 Current Stage: Final Author: J Hughes / C Fernee
--	--	---

Introduction:

This Procurement Brief is to support the CCG’s decision on the selected procurement option and describes the available procurement options and routes for the proposed project.

It should be completed by the project team in conjunction with procurement. It should be attached to the business case and follow the agreed CCG approval route prior to commencement of the procurement.

The procurement needs to ensure compliance with Bexley CCG SFI / Standing Orders, PRCC and EU Public Contracts Regulations.

<p>Project Name: The procurement of Nutrition Supply Service for Bexley CCG</p> <p>Senior Responsible Officer: Simon Evans-Evans, Director of Governance and Quality</p> <p>Project Manager: Clare Fernee, Assistant Director Medicines Management</p> <p>Procurement Support: Judith Hughes, Head of Procurement & Contracting</p>

Executive Summary:

Background

The Health and Social Care Act aims to put clinicians at the heart of the commissioning process through the establishment of CCG’s. Therefore GP’s and other clinicians involved in CCG’s will need support to commission effectively.

The services will be procured as 2 separate tenders

- 1) Nutritional Feeds/Supplement & Homecare Service (to be tendered as a Part A due to this being a Supply Contract – this will be advertised in OJEU – Official Journal of the European Union).
- 2) Dietetic Services (to be tendered as Part B, this is a Health Service contract and will be advertised via Supply2Health)

A lack of a community dietetic support and monitoring would pose a serious risk to all patients who have difficulty swallowing and in particular the following vulnerable groups: elderly patients; children; patients with learning disabilities; and also patients with diabetes

The CCG will use the EU Restricted Procedure for point 1 as the Supply element value is higher than the Service element.

The current services expired in March 2013, both have been extended for a fixed 6 month period with monthly rolling options thereafter.

The indicative total value for the whole of the services for a 3 year period is £645,000

Stakeholders

The following people will be involved in evaluating the tenders response.

- Clare Fernee - Assistant Director- Medicines Management
- GP Lead – Dr Karen Upton
- Finance Lead – name TBC
- Patient Rep – name TBC
- Facilities – Jeff Moore (Lambeth)
- HR – Nick Marsden

Key Dates / Timescales:

Supplier Briefing sessions are being planned for Thurs 2nd May & Thursday 9th May, this is prior to any advert for the tenders and will allow Bexley CCG to share with potential bidders the purpose of the procurement and to provide some guidance on the exact service requirements .

Following Governing Body approval, tender adverts will be submitted end of May/ early June 2013.

The recommended procurement model and route could take up to six (6) months, including time allowed for developing the specification, time allowed for mobilisation / transition and governing body approval.

The table below shows the procurement timetable.

		2013									
		Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	
Nutrition Supply Services (Part A)	Procurement (market engagement)										
	Advert placed										
	Issue ITT (Open Procedure)										
	Evaluation of ITT										
	Award recommendations & Board approval										
	Contract award & standstill period										
	Sign contract										
	Mobilisation period										
	Commencement of service										
Dietetics (Part B)	Procurement (market engagement)										
	Advert placed (PQQ period)										
	PQQ Evaluation & shortlist										
	Issue ITT										
	Evaluation of ITT										
	Award recommendations & Board approval										
	Contract award & standstill period										
	Sign contract										
	Mobilisation period										
	Commencement of service										