

## Governing Body (public) meeting

DATE: 10 June 2014

<p><b>Title</b></p>	<p><b>Governing Body Meeting held in public on 29 May 2014</b></p>
<p>Recommended action for the Governing Body</p>	<p>That the Governing Body: <b>Endorse and Approve</b> the decisions made by the governing body on 29<sup>th</sup> May 2014</p>
<p>Executive summary</p>	<p>The governing body met in public on 29 May 2014. At the beginning of the meeting Yemi Osho declared that she had been elected as a local councillor in Waltham Forest</p> <p>Unfortunately, her election disqualified her as a member of the governing body under schedule 5 of <i>the National Health Service (Clinical Commissioning Groups) regulations 2012</i>.</p> <p>As Yemi was technically disqualified, it means that the meeting was not quorate, and therefore this full meeting of the Governing Body is requested to endorse the decisions made at the meeting of 29 May.</p> <p>As the role of <i>clinical member of the governing body – registered nurse</i> is one of the 6 statutory roles, interim and permanent solutions fill this post are being considered and a verbal update will be given to the Governing Body at the meeting.</p> <p>As papers for the 29 May meeting had been distributed to all members, they are not replicated here, however some copies will be available at the meeting, matter for information or noting can be brought back to the next Governing Body meeting.</p> <p><b>Decisions that require ratification:</b></p> <p><b>MINUTES OF THE GOVERNING BODY PUBLIC MEETING DATED 27 MARCH 2014</b></p> <p>1. The meeting AGREED the Governing Body (Public)</p>

Meeting minutes dated 27 March

## **CCG CONSTITUTION**

2. The Governing Body **AGREED** the application to NHS England to amend the constitution.
3. This has since been submitted under the authority of the Chair and Chief Officer, to comply with the wishes of the membership.

## **SELF-ASSESSMENT OF COMPLIANCE WITH THE UK CORPORATE GOVERNANCE CODE ISSUED BY THE FINANCIAL REPORTING COUNCIL**

4. The Governing Body **DISCUSSED AND AGREED** the self-assessment as laid out in the meeting report.

## **AMENDMENT TO CONFLICT OF INTEREST POLICY (INCLUDING GIFTS AND HOSPITALITY) POLICY**

5. The Governing Body **APPROVED** the amendment to the Amendment to Conflict of Interest Policy (including Gifts and Hospitality Policy) reducing the requirement to register from £100 to £25

## **DEVELOPMENT OF THE COMMISSIONING INTENTIONS 2014/15**

6. The Governing Body **APPROVED** NHS Bexley Commissioning Intentions Strategy entitled 'Our Plans 2014-2015'

## **BEXLEY PRIMARY CARE STRATEGY**

7. The Governing Body **APPROVED** the Bexley Primary Care Strategy as laid out in the meeting report.

## **RE- PROCUREMENT**

### **OPHTHALMOLOGY INTEGRATED SERVICES**

8. The Governing Body **NOTED** the contents of the revised business case previously approved by the Governing Body held on the 27 March 2014, subject to the following amendments:

That the existing QMH Ophthalmology contract with Kings will be extend for a further 12 month period (until August 2016), to include Optometry services in the community (2% of current spent), to enable the remodelling of Ophthalmology provision, using the focus sites as QMH and Erith to improve patient services for our population.



**PUBLIC SECTOR EQUALITY DUTY – ANNUAL REPORT**

9. The Governing Body **NOTED** and **APPROVED** the CCG Annual Equality Report 2013 - 14

**Matter that were noted and further comment invited:**

**DECISION LOG FROM OTHER FORA**

1. The Governing Body **NOTED** the decisions that had not been made in public and the reasons for that since the Governing Body (public) meeting held on 27 March 2014

**INTEGRATED QUALITY & SAFETY PERFORMANCE REPORT QUARTER 4**

2. The Governing Body **NOTED** the Q4 **Quality & Safety Report**, as well as the integrated **Quality & Safety and Performance Report** and the **Quality Dashboard**.

• **CONSOLIDATED PROVIDER PERFORMANCE REPORTS**

3. The Governing Body **NOTED** the performance of the Community & Mental Health contracts shown in the attached

**2014/15 FINANCIAL PLANNING**

4. The Governing Body **NOTED** the change from planned 1% surplus to £126k surplus for 2014/15 and the revised financial planning submission

**2013/14 ANNUAL ACCOUNTS UPDATE**

5. The Governing Body **NOTED** the draft annual accounts which were submitted in accordance with the national timetable and the approval process and timeframes.

**SEL STRATEGY PROGRAMME**

6. The Governing Body **NOTED** the update on the SEL strategy programme.

**ANNUAL REPORT**

7. The Governing Body **NOTED THE** contents of the annual report and accounts 2013/14 as laid out in the attached draft annual report.

**BOARD ASSURANCE**

8. The Governing Body **NOTED** the Risks reported.

**BETTER CARE FUND**



## Clinical Commissioning Group

	<p>9. The Governing Body <b>NOTED</b> the Better Care Fund submission to NHSE on behalf of Bexley CCG and London Borough of Bexley.</p> <p><b>UPDATE FROM THE URGENT CARE BOARD</b></p> <p>10. The Governing Body <b>NOTED</b> the update from the Bexley &amp; Greenwich Urgent Care Working Group</p> <p><b>DIASTER RECOVERY REPORT</b></p> <p>11. The Governing Body <b>NOTED</b> the outcomes of the CCG's first Disaster Recovery Test that took place on the 6<sup>th</sup> May 2014.</p> <p><b>BEXLEY PATIENT COUNCIL REVISED TERMS OF REFERENCE</b></p> <p>12. The Governing Body <b>NOTED</b> the Bexley Patient Council revised Terms of Reference.</p> <p>The Governing Body also <b>NOTED</b>:          Executive Summaries for Committees/Sub-Committees:</p> <ul style="list-style-type: none"> <li>• Audit and Integrated Assurance Committee 13 March &amp; 22 April (draft)</li> <li>• Executive Management Committee 6 March &amp; 3 April 2014</li> <li>• Finance Sub-Committee 18 February, 18 March &amp; 8 April 2014</li> <li>• Medicines Management Sub-Committee 19 February, 19 March &amp; 16 April 2014</li> <li>• Information Governance Sub Committee 4 March 2014</li> </ul>	
Which objective does this paper support?	<b>Patients:</b> Improve the health and wellbeing of people in Bexley in partnership with our key stakeholders	✓
	<b>People:</b> Empower our staff to make NHS Bexley CCG the most successful CCG in (south) London	✓
	<b>Pounds:</b> Delivering on all of our statutory duties and become an effective, efficient and economical organisation	✓
	<b>Process:</b> Commission safe, sustainable and equitable services in line with the operating framework and which improves outcomes and patient experience	✓
Organisational	Key risks	That decisions are not made in accordance

**Clinical Commissioning Group**

implications	(corporate and/or clinical)	with the constitution and in an open and transparent manner	
	Equality and diversity	None arising directly from this report	
	Patient impact	None arising directly from this report	
	Financial	None arising directly from this report	
	Legal issues	None arising directly from this report	
	NHS constitution	None arising directly from this report	
Consultation (public, member or other)	None		
Audit (considered/approved by other committees/groups)	None		
Communications plan	None		
Author	Simon Evans-Evans		
	Clinical lead	Executive sponsor	
	Dr Howard Stoate	Simon Evans-Evans	
Date	3 June 2014		