

Governing Body (public) meeting

Thursday 29 May 2014

1.30 – 3.30 PM

Danson Room, 221 Erith Road, Bexleyheath, Kent DA7 6HZ

AGENDA

Item No	Times	Description	Enc	Sponsor	Author
1 Standing Items					
47/14	1.30	Welcome and apologies for absence – Apologies Graham			
48/14	1.32	Declaration of Interest	A	HS	
49/14	1.35	Minutes of the Governing Body Public Meeting dated 27 March 2014	B	HS	
50/14	1.37	Matters Arising/Action Notes	C	HS	
51/14	1.45	Chairman's Update Report <ul style="list-style-type: none"> • Decision Log from other fora 	Verbal D	HS SEE	MS
52/14	1.50	2014/15 <ul style="list-style-type: none"> • Integrated Quality & Performance Reports Q4 • Consolidated Provider Performance Reports M12 	E (i) (ii)	SEE SV	ED JM
2 Items for Decision					
53/14	2.00	CCG Constitution	F	SEE	SEE
54/14	2.05	Self-Assessment of Compliance with the UK Corporate Governance Code issued by the Financial Reporting Council	G	SEE	
55/14	2.10	Annual Report	H	SEE	LH
56/14	2.15	Amendment to Conflict of Interest (including Gifts and Hospitality) Policy	I	SEE	MS
57/14	2.20	Development of the Commissioning Intentions 2014/15	J	SV	COH
58/14	2.25	Bexley's Primary Care Strategy	K	SV	SB

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59/14	2.30	Questions from the Public (please see notes under Section 6)	verbal		
3 Items for Discussion					
60/14	2.35	2014/15 Financial Planning Update	L	TO	
61/14	2.40	2013/14 Annual Accounts Update	M	TO	
62/14	2.45	SEL Strategy Programme	N	SB	
63/14	2.50	Board Assurance Framework	O	SEE	JW
64/14	2.55	Better Care Fund	P	SV	SR
65/14	3.00	Update from Urgent Care Board	Q To follow	SB	
4 Items for Information					
66/14	3.05	Re Procurement Ophthalmology Integrated Services	R	SV	DS
67/14	3.10	Disaster Recovery Report	S	SEE	NW
68/14	3.12	Public Sector Equality Duty – Annual Report	T	SEE	AG
69/14	3.15	Bexley Patient Council revised Terms of Reference	U	SEE	AG
70/14	3.17	Executive Summaries for Committees/Sub-Committees for the Governing Body to note: <ul style="list-style-type: none"> • Audit and Integrated Assurance Committee 13 March & 22 April (draft) • Executive Management Committee 6 March & 3 April 2014 • Finance Sub-Committee 18 February, 18 March & 8 April 2014 • Medicines Management Sub-Committee 19 February, 19 March & 16 April 2014 • Information Governance Sub Committee 4 March 2014 	V (i) (ii) (iii) (iv) (v)		
71/14	3.20	Update from Patients Council	Verbal	SW	
72/14	3.23	Any Other Business		HS	
73/14	3.25	PUBLIC FORUM	Verbal	HS	

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		<p>Any member of the public who wishes to ask a question to be answered by the Board at the meeting should send it in advance to Mary Stoneham mary.stoneham@bexley.nhs.uk</p> <p>Members of the public are reminded that queries relating to individual staff or patients cannot be discussed. The Chairman reserves the right not to respond to queries relating to issues which are the subject of current confidential discussions or legal action or any other matter at his discretion without giving any reason.</p>			
5 Date of next meeting					
74/14	3.30	<p>Extraordinary Governing Body Public Meeting Tuesday 10 June 2014 from 12.30 – 1.30 in the Danson Room, 221 Erith Road, Bexleyheath DA7 6HZ</p> <p>Governing Body Public Meeting Thursday 31 July 2014 from 1.30 – 3.30 pm in the Danson Room, 221 Erith Road, Bexleyheath DA7 6HZ</p>			
75/14		CLOSURE OF THE PUBLIC MEETING			

Howard Stoate, Chair

NHS Bexley Clinical Commissioning Group, 221 Erith Road, Bexleyheath, Kent DA7 6HZ
 0208 298 6255

Email: mary.stoneham@bexley.nhs.uk

GLOSSARY OF TERMS

AGS	Annual Governance Statement
APMS	Alternative Primary Medical Services
AQP	Any Qualified Provider
BATS	Bexley Accessible Transport Services
BME	Black Minority Ethnic
BPPC	Better Payment Practice Code
BVSC	Bexley Voluntary Services Council
CAB	Citizens Advice Bureau
CAMHS	Children's And Adolescents Mental Health Services
CCG	Clinical Commissioning Group
CHC	Continuing Healthcare
CIP	Cost Improvement Programme
COBIC	Capitation Outcomes Based Incentivised Commissioning
COPD	Chronic Obstrucive Pulmonary Disease
CQC	Care Quality Commission
CQUIN	Commissioning for Quality and Innovation
CRL	Capital Resource Limit
CSU	Commissioning Support Unit
DES	Directly Enhanced Scheme
DH	Department of Health
DVH	Darent Valley Hospital
FIMs	Financial Information Monitoring Returns
FOT	Forecast Outturn
GMC	General Medical Council
GMS	General Medical Service
GSTT	Guy's & St Thomas' NHS Foundation Trust
HEE	Health Education England
HOSC	Health and Overview Scrutiny Committee
HRG	Health Resource Group
ICU	Integrated Commissioning Unit
IFR	Individual Funding Request
IM&T	Information Management and Technology
ISFE	Integrated Finance and Accounting System
JHOSC	Joint Health and Overview Scrutiny Committee
JHWS	Joint Health and Wellbeing Strategy
JOSC	Joint Overview and Scrutiny Committee
JSNA	Joint Strategic Needs Assessment
KCH	King's College Hospital NHS Foundation Trust
KPCA	Kent Primary Care Agency
KPI	Key Performance Indicator
LA	Local Authority
LAS	London Ambulance Service
LBB	London Borough of Bexley
LDP	Local Delivery Plan

Clinical Commissioning Group

LES	Local Enhanced Scheme
LGNT	Lewisham and Greenwich NHS Trust
LIS	Local Incentive Scheme
LSCG	London Specialist Commissioning Group
LTMC	Long Term Medical Conditions
MDT	Multi Disciplinary Team
MH	Mental Health
MSK	Musculoskeletal
NCE	National Confidential Enquiries
NHSE	NHS England
NHSLA	NHS Litigation Authority
NICE	National Institute for Health and Clinical Excellence
NSF	National Service Frameworks
OD	Organisational Development
OSC	Overview and Scrutiny Committee
PAU	Paediatric Ambulatory Unit
PCD	Patient Confidential Data
PHE	Public Health England
PID	Personal Identifiable Data
PMO	Programme Management Office
PMS	Primary Medical Services
PNA	Pharmaceutical Needs Assessment
PPA	Prescription Pricing Authority
PPG	Patient Participation Group
QIPP	Quality, Innovation, Productivity & Prevention
QOF	Quality Outcome Framework
RAG	Red, Amber, Green
RCA	Root Cause Analysis
RCGP	Royal College of General Practitioners
RRL	Revenue Resource Limit
RTT	Refer To Treatment
SBS	Shared Business Services
SEL	South East London
SFI	Standing Financial Instructions
SFO	Standing Financial Orders
SI	Serious Incident
SIRO	Senior Information Risk Owner
SLA	Service Level Agreement
SUS	Secondary User Service
T/A	Trading As
TAP	Treatment Access Policy
TOR	Terms of Reference
TSA	Trust Special Administrator
UCC	Urgent Care Centre
UHL	University Hospital Lewisham
VFM	Value For Money

WIC Walk In Centre
YTD Year To Date