

Governing Body (public) meeting

DATE: 26 March 2015

Title	Use of Chair's Action & Seal	
Recommended action for the Governing Body	That the Governing Body: NOTE the CCG Seal has not been used since 1 April 2014.	
Executive summary	<p>The CCG Seal must be used for all the following documents:</p> <ul style="list-style-type: none"> • All contracts for the purchase/lease of land and/or building. • All contracts for capital works exceeding £100,000. • All lease agreements where the annual lease charge exceeds £10,000 per annum and the period of the lease exceeds beyond five years. • Any other lease agreement where the total payable under the lease exceeds £100,000. • Any contract or agreement with organisations other than NHS or other government bodies including local authorities where the annual costs exceed or are expected to exceed £500,000. <p>The Governing Body are asked to NOTE that the CCG Seal has not been used since 1 April 2014. The Audit & Integrated Assurance Committee have noted this paper.</p>	
Which objective does this paper support?	Patients: Improve the health and wellbeing of people in Bexley in partnership with our key stakeholders	✓
	People: Empower our staff to make NHS Bexley CCG the most successful CCG in (south) London	✓
	Pounds: Delivering on all of our statutory duties and become an effective, efficient and economical organisation	✓
	Process: Commission safe, sustainable and equitable services in line with the operating framework and which improves outcomes and patient experience	✓
Organisational implications	Key risks (corporate and/or clinical)	Risks associated with the smooth operation of CCG governance and procedures.
	Equality and	None anticipated as a direct result of the

Clinical Commissioning Group

	diversity	constitutional changes.	
	Patient impact	None anticipated as a direct result of the constitutional changes.	
	Financial	None anticipated as a direct result of the constitutional changes.	
	Legal issues	None anticipated as a direct result of the constitutional changes.	
	NHS constitution	None anticipated as a direct result of the constitutional changes.	
Consultation (public, member or other)	To date informal through member comments only, this is a formal process with the membership.		
Audit (considered/approved by other committees/groups)	Not applicable at this stage.		
Communications plan	N/A		
Author	Mary Stoneham, Board Secretary		
	Clinical lead	Executive sponsor	
	Howard Stoate Chair of CCG	Simon Evans-Evans Director of Governance & Quality	
Date	6 March 2015		