

ENCLOSURE: V(ii)

Agenda Item: 128/16

## Governing Body meeting in public

# PRIMARY CARE CO-COMMISSIONING BOARD

## PART 1 MEETING

Thursday, 28 July 2016

11.00 am to 12.30 pm

Danson Room

### PRESENT:

#### NHS Bexley CCG

Keith Wood – Lay Member **(KW)** - **Chair**

Mary Currie – GB Nurse **(MC)**

Sarah Blow - Chief Officer **(SB)**

Theresa Osborne - Chief Financial Officer **(TO)**

Anne Douse – Director of Quality, Performance & Business Services

Michael Boyce – Deputy Director of Primary Care Development, PMO and Financial Information **(MB)**

Dr Sid Deshmukh – GP Locality Lead (Frognal) **(SD)**

#### NHS England

Jill Webb – Head of Primary Care, NHS England **(JW)**

Gary Beard – Assistant Head of Primary Care, NHS England **(GB)**

### IN ATTENDANCE:

Sue Wright (notes) - PA to Chief Officer and Director of Quality, Performance & Business Services, Bexley CCG

### APOLOGIES:

Dr Nikita Kanani – CCG Chair **(NK)**

Item No	
<b>STANDING ITEMS</b>	
<b>41/16</b>	<b>WELCOME AND INTRODUCTIONS</b> Introductions were made and absences noted.
<b>42/16</b>	<b>DECLARATIONS OF INTEREST</b> SD conflicted on Item 47/16.

43/16	<b>TO AGREE MINUTES OF 14 JUNE 2016</b> Agreed.
44/16	<b>ACTION LOG UPDATE</b> Actions discussed and log to be updated.
<b>ITEMS FOR DECISION</b>	
45/16	<b>WESTWOOD SURGERY UPDATE</b> The surgery was rated as “inadequate” by the CQC and an action plan was put in place. There was a re-visit from the CQC at the end of May/beginning of June, but the report is still not published. It is now on the August Joint Committee. Stuart Poole has still not made contact with the CCG since taking over from Emma Dove and the CCG was not engaged, as it was previously, on the most recent CQC inspection. MC suggested writing to the GP lead at the CQC, Steve Field (SF), to make him aware of this. JW suggested making contact with the CQC again on a formal basis. <b>Action: TO will draft a formal letter to the CQC.</b>
<b>ITEMS FOR DISCUSSION</b>	
46/16	<b>DIABETES LIS</b> The Scheme has been developed to <ul style="list-style-type: none"> <li>• Support increased numbers in primary care with increased weighting</li> <li>• Stretch targets where QOF incentives are in place</li> <li>• Concentrate financial incentives on quality indicators</li> <li>• Support the National Diabetic Prevention Programme</li> <li>• Change training indicator to attendances</li> <li>• Include a target on foot care to enable better understanding of patient need and to inform future commissioning</li> </ul> <p>Bexley has historically, and continues to, perform well on diabetes care.</p> <p>The service redesign business case (approved by the GB in March 2016) outlined opportunities to improve services and to reduce our reliance on acute care services</p> <p>The LIS has been redesigned and been discussed and agreed by the LMC. Their queries have been addressed. These involved clarification of local clinical input in drafting the new LIS and comments on KPIs which have resulted in amendments to Quality KPIs 1,2,3, and 8 and the Education KPI. SD confirmed the LMC approval. JW confirmed that the LIS has been reviewed by NHS England. <b>Action: LC-B to present the paper at the PCJC.</b></p>
47/16	<b>LOCUM REIMBURSEMENTS</b> The nationally negotiated policy was reviewed in 2013. However, it is not straightforward for sickness, but clear for maternity. Bexley has only made one claim for sickness leave and TO queried why some practices have insurance cover and some do not and claim it through this process. It was generally agreed that the process needed to be equitable. MC asked about the rules around what insurance policies should be in place in order to run a GP practice. <b>Action: GB to enquire within NHS England.</b>

	<p>SD stated that practices would like clarification on the arrangements.  <b>Action: GB to send a copy of the policy to members.</b>  <b>Action: JW to ask Tom Bunting to include this topic in a PCJC training session.</b></p>
48/16	<p><b>QUALITY &amp; PERFORMANCE REPORT</b></p> <p>The report is a draft format that is being developed between NHS England and CCGs, to provide an enhanced, standardised report to support the commissioning of primary care by NHS England London and the CCGs. NHSE are in the process of setting up a Task and Finish Group for September to take this forward.</p> <p>JW referred to the particular areas for Bexley, such as “Satisfaction with the overall experience of making an appointment” for which practices have shown a slight improvement, but remain 8% below the national average. “Satisfaction with opening hours” is 6% below the national average. TO pointed out that the Ipsos MORI poll is open to residents who have not seen a GP in more than a year and queried how they would vividly remember their telephone experience or visit to the GP. Furthermore, as the survey is regular, they should only take account of responses who have had experience within the survey period. “Access and waiting times” is something that the CCG is fully aware needs improvement.</p> <p>SB queried the green arrows for Bexley on the dashboard which was not giving the same message as the report.  <b>Action: JW to better reflect this in the report narrative.</b>  <b>Action: SB to give an overview of Bexley’s position when the report is presented at PCJC.</b></p> <p>TO pointed out that there is only one clinical lead involved in the working group for this report and she wondered if either NK or SD would consider putting their name forward. The number of practice Friends and Family Test (FFT) returns has gone down when we should be receiving 100% and TO asked JW for the names of the 6 Bexley practices who had not submitted in May so that she could follow up. JW advised that there is a direct link to the NHSE website which will provide this information.  <b>Action: JW to finalise the report for the PCJC.</b></p>
49/16	<p><b>ANY OTHER BUSINESS</b></p> <p><b>6 PCJC Chair arrangements</b></p> <p>South east London CCGs have been asked if they are happy for Dr Greg Ussher to remain as Committee Chair with Martin Lee as Vice Chair for the overarching PCJC arrangements. It was agreed that this is appropriate, but a formal review should be carried out in 6 months’ time. This would also coincide with possible new co-commissioning arrangements. It was also agreed that, as Vice Chair, Keith Wood would act as Chair for the PCCC Board and PCJC, until new lay members were in place. He would also take part in Chair briefing calls.  <b>Action: TO will advise TB.</b></p>
<b>ITEMS FOR INFORMATION</b>	
50/16	None.
51/16	<b>DATE OF NEXT MEETING –</b>

**Thursday, 8 September 2016, 11.00 am to 12.30 pm, Danson Room  
221 Erith Road, Bexleyheath, Kent DA7 6HZ**

