

Governing Body Public Meeting

DATE: 26 September 2013

Title	London Home Oxygen Services	
Recommended action for the Governing Body	<p>That the Governing Body:</p> <p>Approve the proposal for delegated authority as laid out in page 1 of the attached report</p> <p>Note that the London levies have previously been agreed by the Governing Body.</p>	
Executive Summary	<p>The London levies have previously been agreed by the Governing Body. Home Oxygen forms part of the London levies and is commissioned across London supported by South London CSU.</p> <p>The financial element of this contract is already budgeted and included within the levies.</p> <p>The CSU works with a Contract Management Board (CMB) that has representation from across London. For South East London our representative is Sonia Colwill Director of Governance and patient Safety in Bromley.</p> <p>This paper sets out the proposal that the CMB is given autonomy to make decisions on contractual approvals up to £250k across London. This is a minimal impact on individual CCGs but allows the contractual function to be managed in a timely and rigorous way.</p> <p>This paper therefore recommends that the CMB is given delegated Authority as set out.</p>	
Which objective does this paper support?	Patients: Improve the health and wellbeing of people in Bexley in partnership with our key stakeholders	✓

Clinical Commissioning Group

	People: Empower our staff to make BCCG the most successful CCG in (south) London	✓
	Pounds: Delivering on all of our statutory duties and become an effective, efficient and economical organisation	✓
	Process: Commission safe, sustainable and equitable services in line with the operating framework and which improves outcomes and patient experience	✓
Organisational implications	Key Risks <small>(corporate and/or clinical)</small>	N/A
	Equality and Diversity	N/A
	Patient impact	N/A
	Financial	Minor
	Legal Issues	N/A
	NHS constitution	N/A
Consultation (Public, member or other)	Not required	
Audit (Considered / Approved by Other Committees / Groups)	None	
Communications Plan		
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Date	12 August 2013	

Home Oxygen Service – London August 2013

Proposal for contract management and delegation of authority

This paper sets out a proposal relating to the contract management of the London HOS contract; a 5 year contract signed between Ealing PCT and Air Liquide (Homecare) Ltd (the provider) on behalf of the 31 London PCTs and commenced on 2 April 2012. London's spend for HOS in 12/13 was £9.5m for a variable patient population of c9500. This contract transferred to Ealing CCG in April 2013. The Chief Officer of Ealing CCG is ultimately responsible for decisions on the London HOS contract. The day to day management of the contract is carried out by the SLCSU on behalf of the 32 London CCGs.

Recent contract management background

The HOS contract was managed from April 2012- March 2013 by NHS London with input from a Contract Management Board (CMB) made up of 6 Cluster representatives for the PCTs (NW, NC, ONEL, EL&C, SW & SE) with 3 respiratory clinician advisors and the NHSL Contract manager. The current membership is attached overleaf.

On a number of occasions the cluster representatives of the CMB questioned their authority to make financial decisions. These were then passed back to the Chief Executive of Ealing for a decision. Invariably there were delays and some matters went unresolved for some time. The problem with HOS approvals in general, relate, to the relative low value of the contract and service vs. the high risk to patients of supplier non-compliance.

In advance of April 2013 and the transfer to CCGs, the NHSL contract manager moved to South London Commissioning Support unit (SLCSU) and has continued the work on behalf of the London CCGs in much the same way. The structure of the CMB has remained largely unchanged, however the purpose and authority of the group needs revision in particular with respect to the relationship with SLCSU and their obligations to undertake contract management functions on behalf of their CCG customers.

Proposal

We propose that a delegation of authority is agreed to enable the SLCSU contract management function to be carried out in a timely and rigorous way with appropriate scrutiny by the London CCGs.

The SLCSU will continue to run the routine contract management activities day to day and provide summary reports to the CMB. The provider and CSU already provide CCGs with monthly activity and financial summary reports.

For new developments or significant contractual approvals up to £250,000 it is proposed that the SLCSU work up proposals and circulate these to the CMB for consideration and approval. Where an urgent decision is required that cannot wait for the meeting cycle, an extraordinary meeting will be convened.

Options

1. Do nothing – the CMB continues as is. Decisions making remains an issue, time is wasted and patients do not receive optimum care / service delivery.

- Chief Officers to approve delegated authority to the CMB resulting in decisions made more quickly, and correspondingly better patient outcomes.

Recommendation

In order to authorise the CMB in this way it is proposed that the CCG Chief Officers consider the structure and representation on the CMB and approve a Delegation of Authority to the CMB.

CMB Membership April 2013

Cluster	Member	Job title
South East	Sonia Colwill	Director of Quality, Governance and Patient Safety Bromley CCG
South West	Vacant	
North West	Beryl Bevan	Assistant Director for Service Delivery Ealing CCG
North Central	Karen Spooner	Head of Service: Integrated Care (Joint Commissioning Barnet CCG
Outer North East	Dr Belinda Krishek	Chief Pharmacist BDHR CCGs
East London & City	Barbara Brese	Deputy Director, chief pharmacist N&EL CSU
Clinician LRT HOS Lead	Maria Buxton / Dr Vince Mak	Consultant Physio / Consultant Respiratory Physician Central Middx
Acute Hospital Clinician	Christine Mikelsons	Consultant respiratory Physio Royal free
Community Clinician	Glenda Esmond	Respiratory nurse Consultant CLCH
SLCSU	Jeremy Burden	Deputy Managing Director and Director of Contracts and Performance
SLCSU	Jim Pursell	Contract Manager