

Governing Body (public) meeting

Thursday 28 November 2013

1.30 – 3.30 PM

Danson Room, 221 Erith Road, Bexleyheath, Kent DA7 6HZ

AGENDA

Item No	Times	Description	Enc	Sponsor	Author
1 Standing Items					
108/13	1.30	Welcome and apologies for absence			
109/13	1.32	Declaration of Interest	A		
110/13	1.35	Minutes of the Governing Body Public Meeting dated 26 September 2013	B		
111/13	1.37	Matters Arising/Action Notes	C		
112/13	1.40	Chairman's Update Report <ul style="list-style-type: none"> Decision Log from other fora 	Verbal D	HS SEE	NJ
113/13	1.48	2013/14 <ul style="list-style-type: none"> Quality Report Q2 Finance Performance Update as at Month 6 (September) 2031/14 Performance as at Quarter1 Month 4 (July) 2013/14 Consolidated Provider Performance Reports 	E (i) (ii) (iii) (iv)	SEE TO SV SV	ED JW MB AL
114/13	1.56	Development of the Commissioning Intentions 2013/14	F	SV	CO'H
2 Items for Decision					
115/13	2.12	Primary Care Support to Care Homes	G	SV	S Birch
116/13	2.04	Questions from the Public (please see notes under Section 6)			

Item No	Times	Description	Enc	Sponsor	Author
3 Items for Discussion					
117/13	2.20	Development of the Joint Strategic Needs Assessment 2014/2015	H	NL	MA
118/13	2.28	Board Assurance Framework	I	SEE	NJ
4 Items for Information					
119/13	2.36	South East London Clinical Strategy Committee Terms of Reference	J	SEE	NJ
120/13	3.00	Urgent Care	K	SB	SB
121/13	3.10	Personal Health Budgets (PHB)	L	TO	AR
122/13	3.08	Summary sheets for minutes of Committees/Sub-Committees for the Governing Body to note: <ul style="list-style-type: none"> • Audit & Integrated Assurance 24 September 2013 • Executive Management Committee 19 September 2013, 17 October 2013 • Finance Sub-Committee 10 September 2013 • Quality and Safety Sub-Committee 19 September 2013 • Medicines Management Sub-Committee 21 August 2013, 2 October 2013 • Primary Care Advisory Group 13 November 2013 	M (i) (ii) (iii) (iv) (v) (vi)	 KW SB SD SEE CF SEE	 TO MS TO DP CF NJ
123/13	3.18	Any Other Business			
124/13	3.20	PUBLIC FORUM Any member of the public who wishes to ask a question to be answered by the Board at the meeting should send it in advance to Mary Stoneham mary.stoneham@bexley.nhs.uk Members of the public are reminded that queries relating to individual staff or patients cannot be discussed. The Chairman reserves the right not to respond to queries relating to issues which are the subject of current confidential discussions or legal action or any other matter at his discretion without giving any reason.			
5 Date of next meeting					

Item No	Times	Description	Enc	Sponsor	Author
125/13	3.30	Thursday 30 January 2014 from 1.30 – 3.30 pm in the Danson Room, 221 Erith Road, Bexleyheath DA7 6HZ			
		CLOSURE OF THE PUBLIC MEETING			

Howard Stoate, Chair

NHS Bexley Clinical Commissioning Group, 221 Erith Road, Bexleyheath, Kent DA7 6HZ
0208 298 6255

Email: mary.stoneham@bexley.nhs.uk

GLOSSARY/ABBREVIATIONS

A	
A & G	Audit and Governance
AAA	Annual Accountability Agreement
ADP	Annual Delivery Plan
AFC	Agenda for Change
ALE	Auditor's Local Evaluation (Replaced by UoR)
APHR	Annual Public Health Report
APO	Autonomous Provider Organisation
APOH	A Picture of Health
B	
BHGC	Barnehurst Golf Club
BHT	Bromley Hospital Trust
BVSC	Bexley Voluntary Services Council
C	
CAMHS	Child and Adult Mental Health Service
CAA	Comprehensive Area Assessment
CAU	Clinical Assessment Unit
CHD	Coronary Heart Disease
CHAI	Commission for Health Audit and Inspection
CHI	Commission for Health Improvement
CIC	Common Information Core
CIP	Cost Improvement Programme
CIPFA	Chartered Institute of public Finance and Accountancy
CNT	Children's Nurse Team
CPA	Care Programme Approach
CPU	Community Provider Unity
COPD	Chronic Obstructive Pulmonary Disease
CRE	Commission for Racial Equality
CSP	Commissioning Strategy Plan
CT	Care Trust
CVD	Cardio Vascular Disease
CVO	Community Voluntary Organisation
D	
DfEE	Department for Education and Employment
DGH	District General Hospital
DN	District Nurse
DOH	Department of Health
E	
EBS	Emergency Bed Service
EHC	Erith Health Centre
EMI	Elderly Mentally Ill
EPDMG	Enhanced Performance Decision Making Group
ET	Executive Team
F	
FIMS	Financial Information Management System
FUR	Freed up Resources
G	
GBCH	Greenwich and Bexley Cottage Hospital

GKT	Guys, Kings and St Thomas
GLA	Greater London Authority
GSF	Gold Standard Framework
GSK	Glaxo Smith and Kline
GMC	General Medical Council
GMS	General Medical Services
GPwSI	GPs with Specialist Interest
GST	Guys and St Thomas's
GUM	Genito-urinary Medicine
H	
HfL	Healthcare for London
HPMD	Health Partnership Management Board
HPMG	Health Partnership Management Group
HPI	Health Poverty Index
HRG	Health care Resource Group
HP	Health Promotion
HPU	Health Protection Unit
HPV	Human Papilloma Virus
HR/OD	Human Resources/Organisational Development
HSC	Health Service Circular
HSC	Health and Safety Committee
HSG	Health Service Guidance
HV	Health Visitor
I	
IIP	Investors In People
IM&T	Information Management and Technology
IS	Independent Sector
IST	Intensive Support Team
IWL	Improving working lives
J	
JCPCT	Joint Committee of Primary Care Trusts
JIP	Joint Investment Plan
JSC	Joint staff Committee
JSNA	Joint Strategic Needs Assessment
K	
KHT	Kings Healthcare Trust
KLEO	Key Line of Enquiry
KPI	Key Performance Indicators
L	
LA	Local Authority
LAA	Local Area Agreement
LAP	Local Action Plan
LAS	London Ambulance Service
LCBSA	London Commissioning Business Support Agency
LCSS	London Commissioning Support Service
LDC	Local Dental Committee
LDP	Local Delivery Plan
LHT	Lewisham Hospital Trust
LIFT	Local Investment Financial Trust

LINK	Local Involvement Network
LIS	Local Incentive Scheme
LMC	Local Medical Council
LMR	Local Modernisation Reviews
LOC	Local Optometry Committee
LPAG	Local Performance Advisory Group
LPC	Local Pharmaceutical Committee
London NPDT	London National Primary Care Development Team
LREC	Local Research Ethics Committee
LRSCG	London Regional Specialist Commissioning Group
LSP	Local Strategic Partnership
LTLI	Long Term Limiting Illness
LTSA	Long Term Service Agreement
M	
MDO'S	Mentally Disorder Offenders
MLU	Midwife Led Units
MMS	Medicines Monitoring Services
MTM	Management Tea (superseded by Executive team)
N	
NatPact	National Primary and Care Trust
NBI	National Bed Inquiry
NCAA	National Clinical Assessment Association
NHSLA	NHS Litigation Authority
NICE	National Institute for Clinical Excellence
NSF	National Services Framework
O	
OD	Organisational Development
OOH	Out of Hospital
OP	Operating Plan
OPFA	Out Patient First Appointment
OPFUP	Out Patient Follow Up
OSC	Overview and Scrutiny Committee
P	
PAC	Paediatric Ambulatory Care Unit
PACT	Prescribing Analysis Cost Data
PAF	Performance Assessment Framework
PAG	Prescribing Advisory Group
PALS	Complaints & Patient Advice Liaison Service
PBC	Practice Based Commissioning
PCIP	Primary Care Investment Plan
PCSG	Primary Care Steering Group
PCT	Primary Care Steering Group p
PEC	Professional Executive Committee
PFI	Private Finance Initiative
PGEA	Post Graduate Education Allowance
PH	Public Health
PID	Patient Identifiable Information
PIS	Prescribing Incentive Scheme

PMC	Patient Management Centre
PMO	Project Management Office
PPA	Prescribing Pricing Authority
PPE	Public and Patient Experience
PPI	Patient and Public Involvement
PPRD	Patient Payment Registration Department
PWG	Prescribing Working Group
Q	
QEH	Queen Elizabeth Hospital
QMS	Queen Mary's Hospital
QOF	Quality & Outcomes Framework
R	
R & D	Research and Development
R & R	Recruitment and Retention
RACP	Rapid Access Chest Pain
RCGP	Royal College of General Practitioners
RMC	Risk Management Committee
ROI	Return on Investment
RSCG	Regional Specialised Commissioning Group
RTT	Referral to Treatment
S	
SaFF	Service and Finance
SARS	Standard Admission Ratios
SCG	The London Specialised Commissioning Group
SFI	Standing Financial Instructions
SFO	Standing Financial Orders
SHA	Strategic Health Authority
SHA	School Health Advisors
SIC	Statement of Internal Control
SLA	Service Level Agreements
SOC	Strategic Outline Case
SLAM	South London & Maudsley NHS Trust
SO	Standing Order
SRE	Sex and Relationship Education
SRO	Senior Responsible Officer
SSI	Social Services Inspectorate
SUI	Serious Untoward Incident
SUS	Secondary Uses Services
SUSD	Step up Step Down
T	
TIA	Transient Ischaemic Attack
TOR	Terms of Reference
U	
UCC	Urgent Care Centre
UCN	Unscheduled Care Network
UHL	University Hospital Lewisham
UMDS	United Medical and Dental School
UoR	Use of Resources
V	

VFM	Value for Money
VHIU	Very High Frequency Userss
W	
WCC	World Class Commissioning